



# REAL ESTATE EDUCATION WAIVER REQUEST

State of Utah  
Department of Commerce  
Division of Real Estate

Please complete (type or neatly print), sign and submit this **form** along with the **items listed below** to the Division by mail or in person.

**\*DOCUMENTATION WILL BE COMPARED TO PRELICENSE EDUCATION REQUIREMENTS  
BASED ON UTAH LICENSING LAW (§61-2F-203)**

Name: \_\_\_\_\_ Request For: ( ) Sales Agent ( ) Broker

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Required Documentation (must be included in order to have education considered):

- Education documentation for which you want prelicense education credit. Pre-license certificates must include student name, course provider, number of hours, date of completion, and provider/instructor signature. For maximum credit, attach a course outline. College courses require an official transcript. **CORRESPONDENCE COURSES WILL NOT BE ACCEPTED. ALSO, CONTINUING EDUCATION CREDIT DOES NOT COUNT TOWARDS PRELICENSE CREDIT.**
- License History or Letter of Certification, less than six-months old, from every state in which you now hold or have held a real estate license

**NOTE: DO NOT ENROLL in ANY Utah pre-license courses until a waiver is received. Doing so disqualifies an individual from receiving a waiver, requiring the full amount of pre-license education to be completed.**

**Licensing Requirement:** For Sales Agent, education documentation will be compared to the Utah 120-hour Sales Agent pre-license education requirement (which includes 96 hours of principals and practices and 24 hours of Utah law).

**Licensing Requirement:** For Brokers, education documentation will be compared to the Utah 120-hour Broker pre-license education requirement (which includes 45 hours of Broker Principles, 45 hours of Broker Practices and 30 hours of Utah Law).

If I am not a resident of Utah, I hereby appoint the Director of the Utah Division of Real Estate as my agent in Utah upon whom process or pleadings may be served for and on behalf of Real Estate Broker or Agent within the meaning of Utah Code Annotated 61-2. I further agree that service upon the Director shall have the same legal force and validity as if service had been made on me personally in this state.

I hereby certify that the information provided with this application is true and correct.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_