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From the Director’s Desk

Spring is here and as a gardener, I love it. Although I have hours of outside chores, spring brings the promise of beautiful flowers and a bountiful harvest. The second I spot the daffodils pushing through the earth, I start making plans for my best garden ever. Let me draw an analogy to the economic forecast for Utah. Like daffodils emerging from the earth, the residential and commercial real estate markets are starting to grow, so start planning for a successful business future.

It is interesting that Utah’s legislative session ends shortly before spring begins. I am not certain what analogy should be drawn from my observation, but I am certain that opinions of an appropriate analogy would be varied. In the session this year, Representative Froerer ran the Division’s bill (H.B. 91) and it successfully passed and will become effective May 10, 2011. The highlights of the bill are set forth in the summary included in this Newsletter. Licensees will be especially interested to note that they will no longer be required report most traffic infractions and will only have to comply with the 10-day reporting requirement for convictions, pleas in abeyance, or potential resolution of criminal offenses involving felonies, and Class A and B misdemeanors. For anyone engaging in loan modifications or foreclosure rescue services after the effective date, it will be illegal to charge for those services until the services are provided (as evidenced by a written agreement consummated between the lender and the consumer). Appraisers who are also real estate brokers or agents will be permitted to provide broker price opinions if they are doing so in the capacity of a real estate professional and not an appraiser. The bill also made numerous changes to the Appraisal Management Company Registration and Regulation Act.

For the full bill text, go to: http://le.utah.gov/~2011/bills/hbillamd/hb0091s01.htm.

Mortgage call reports have been a hot topic lately. NMLS is gearing up to accept mortgage call report filings (which consist of company financial information and detailed production information), and NMLS administrators require the reports to be filed quarterly. The SAFE Act itself requires loan originators to provide mortgage call reports in order to be licensed, but the Act does not specify the frequency of filing or the content to be required in call reports. Some mortgage industry professionals believe that NMLS administrators have exceeded the scope of authority given by the SAFE Act in the way they are handling the call report requirement. In Utah, there is no statutory requirement for any mortgage licensee or applicant to provide mortgage call reports. Until the Utah Residential Mortgage Practices Act is revised next year to require mortgage call reports, the Division does not have the authority to mandate their filing.

In Governor Herbert’s State of the State address given on January 26th, he said he had asked each of his Cabinet members to review existing business regulations and determine which could be kept, which should be modified, and which will be eliminated. During this year, the Division will review each of its regulations to comply with the Governor’s request. If you have an opinion you would like to share regarding existing business regulations that you believe should be modified or eliminated, please let the Division know by sending an e-mail, including your contact information, to realestate@utah.gov.

Lastly, our annual Caravan is coming up beginning April 26th in Logan and ending in Moab on May 12th. I hope to see you at Caravan!
SUMMARY OF H.B. 91, 1st Sub.

- For ALL industries, expand automatic suspension for bounced checks to include any method of payment that is not honored (ACH).

- For APPRAISAL, MORTGAGE, and REAL ESTATE, exempt class C misdemeanors from the 10-day reporting requirement.

- For MORTGAGE and REAL ESTATE:
  - Specify that Commission review of a Division order is de novo.
  - Prohibit up-front fees for loan modification/foreclosure rescue services.

- For REAL ESTATE, define “business opportunity” and specify that licensure is required to sell or negotiate a business opportunity.

- For APPRAISAL:
  - Reorganize the existing provisions to be more user-friendly.
  - Correct inconsistencies within the statute regarding concurrence of the Division and the Appraisal Board for rulemaking and fee setting.
  - Add concurrence of the Division for decisions relating to disciplinary proceedings.
  - Allow appraisers who are also real estate licensees to produce broker price opinions without complying with USPAP.

- For APPRAISAL MANAGEMENT:
  - Increase penalty for violating an AMC statute or rule to a maximum of $5,000 per violation.
  - Limit the automatic revocation provision to apply only where an AMC control person fails to disclose criminal history involving a felony or misconduct in the industry.
  - Revise the definition of AMC to be more clear and accurate.
  - Give the Division concurrent rulemaking authority with the Appraisal Board.
  - Give the Division authority to extend a registration past its expiration date if renewal is pending or applicant is under investigation.
  - Provide that decisions relating to disciplinary proceedings be made through concurrence of the Division and the Appraisal Board.
  - Prohibit an AMC from requiring an appraiser to indemnify the AMC against liability except liability for errors and omissions by the appraiser.
  - Specify that disciplinary action may be taken for a violation of 15 U.S.C. Sec. 1639(e)(1), customary and reasonable fees provision, to the extent permitted by federal law.

Welcome to DRE

The DRE is pleased to welcome Xanna Hardman as our new assistant attorney general. Xanna graduated from the BYU law school in 2005 and has experience in real estate law and litigation. She will be an excellent partner with the enforcement arm of the Division.
Brokers are instrumental in stopping questionable and illegal transactions. Each month, we receive calls from sales agents with questions about client demands that place the licensee in a position to compromise standards and ethics. We ask if the agent has spoken to his or her broker about the issue. Many times the answer is “no.” We always refer the agent back to the broker first. Sometimes, but not often, we then receive a call from the salesperson’s broker to find an answer to the original question. What this tells us is that, in the majority of the instances, the broker already knows the answer and guides the agent in the right direction.

The principal broker has a responsibility to make sure that every sales agent who works for the brokerage has a current license to practice in our state. In addition, the broker has the responsibility to ensure that unlicensed individuals do not act as licensees, (See Utah Administrative Code R162-2f-401c(1)(i)). Closely related to this issue, Utah Administrative Code R162-2f-401g governs the use of personal assistants and specifies what an unlicensed assistant may and may not do. The principal broker needs to supervise every individual who works for the brokerage. There is an allowance for the broker to assign certain supervisory duties to other licensees in the company; again however, the principal broker is ultimately responsible.

Lately, several instances have occurred where a sales agent’s license has expired, but the agent continues to act in the capacity of a licensee. The public believes the person is authorized to practice real estate, when in fact that person has no legal authorization to do so.

Recent Division newsletters contain actions taken against individuals, sales agents and brokers for these very violations.

The public has a right to trust that a person who conducts real estate activities for a brokerage is licensed and the public is protected by Division of Real Estate statutes and rules. This is particularly important in the Real Estate Education, Research, and Recovery Fund. This fund is established to reimburse the public for damages caused in a real estate transaction by an individual licensed under the Real Estate Licensing and Practices Act. Certain requirements must be met to take advantage of this fund. One is that the person responsible for the financial damage must be licensed with the Division.

Obviously, the broker cannot be held liable for all of the actions of the individuals in the brokerage if some of those individuals do not conform to the principal broker’s written policies and procedures. The division rules include what is referred to as a “safe harbor” for the principal broker. This protective section basically indicates that if the broker has adhered to certain protective measures, then the Division will not deem the broker in violation for the actions of sales agents or staff who have violated the statute and rules. This safe harbor rule can be found at R162-2f-401c(2). It is relatively short and should be read and studied by every broker.
RESERVATION AGREEMENTS

Subdivision or Timeshare?

The Division has taken the position that in certain circumstances, the use of “reservation agreements” may be used by owners and developers to ascertain the market demand for planned projects. The rationale for this position is that a true “reservation agreement” is not a transfer, sale, or offer of sale.

The question of whether or not a “reservation agreement” is a sale, transfer, or offer of sale depends on a number of variables. On a case-by-case basis, the Division has not taken action against developers who use a “reservation agreement” prior to recordation with the county and registration with the Division, if the “reservation agreement” meets certain standards.

FOR SUBDIVISION, the agreement must:

1. not be a binding agreement to purchase.
2. expressly state in bold or highlighted text, in all capitals, on the first page of the agreement the disclaimer shown below. The disclaimer must be separated from any other text in the agreement by at least three single-space lines and must be in type no smaller than 10-point type:

   THIS AGREEMENT IS NOT BINDING, IN ANY WAY, ON EITHER PARTY. YOU ARE NOT ESTABLISHING A LEGAL RIGHT OR CLAIM TO ANY LOT OR PURCHASE PRICE BY SIGNING THIS RESERVATION AGREEMENT.

3. expressly require the purchaser to take subsequent action to create a binding agreement, typically the execution of a Real Estate Purchase Contract.
4. not be accompanied by delivery of a Public Offering Statement, Property Report or similar documentation implying compliance with the Uniform Land Sales Practices Act (“the act”) if the lot or unit is neither registered under the act nor exempt from the act.
5. require that all deposits of fees received in connection with it will be placed in escrow with a licensed Utah real estate broker or other authorized escrow with specific written instructions that the deposit or fees are refundable at any time at the option of the potential purchaser.

FOR TIMESHARE, the developer must:

1. provide separate written disclosure to the potential purchaser, prior to entering into the non-binding reservation agreement, that the reservation agreement does not obligate the potential purchaser in any way, and that no interest in real estate is being conveyed by signing the agreement.
2. place potential purchaser’s deposit in an escrow account controlled by a third-party escrow agent;
3. specify that deposit is fully refundable to the potential purchaser within 5 business days of written request to the developer.
4. allow agreement, other than the refundable deposit provision, to be terminated at any time by either party.
5. have an ownership interest in the real property where the timeshare project is located.

If the project developer adheres to the conditions above, he/she may use non-binding “reservation agreements” for the pre-sale of lots or timeshare interests in the proposed project and engage in limited advertising to publicize that the developer is taking reservation deposits only for the project’s reservation opportunity.

Last but not least, whether subdivision or timeshare, the “reservation agreements” do not avoid the obligation to comply with the requirements of the Utah Uniform Land Sales Practices Act or the Timeshare and Camp Resort Act.

Both acts provide for a temporary permit to begin a sales program during the registration process. Each developer must determine if a project complies with the county or municipal ordinances prior to registration with the Division.
RULE DEVELOPMENTS SINCE DECEMBER 31, 2010

APPRAISAL

An amendment to R162-103 was published in the Utah State Bulletin on March 15. This amendment makes the following changes:

- In applying for certification, a school’s directors, owners, and instructors must disclose whether they have ever entered a plea in abeyance or diversion agreement to a criminal charge.
- In order to receive credit for prelicensing or continuing education courses, a student must attend 100% of the scheduled class time.
- An individual may be awarded up to one-half of the required continuing education credit for teaching, program development, authorship of textbooks, or similar activities.
- Service on the education review committee, experience review committee, and technical advisory panel may constitute continuing education credit if approved by the Board as a course in accordance with standards set by the AQB.

We anticipate that the newly-reorganized rules will be published for comment in the Utah State Bulletin in the next month or so.

The Board and the Division are working to reorganize the existing rules in order to mirror the organization and numbering of the appraiser statute, which will be renumbered as § 61-2g on May 10, 2011. In addition, we are working on a few substantive changes, as follows:

- State-licensed appraisers and state-certified residential appraisers will be prohibited from performing appraisals of vacant land if the highest and best use of the land is for five or more one- to four-family units.
- Trainees will be required to document in their experience logs all experience hours completed from the date of trainee registration to the date of application for licensure. In other words, a trainee may not stop logging experience once the trainee reaches 2,000 hours. Nor may a trainee leave an assignment off the log so as to avoid having that assignment reviewed as part of the licensing process.
- The appraisals submitted by mass appraisers and mass appraiser trainees for consideration by the Experience Review Committee and the Board must be selected from an applicant’s most recent work.

Public comments will be accepted through April 14, 2011.

APPRAISAL MANAGEMENT

Three amendments will be published for comment in the Utah State Bulletin in the next month. These amendments are as follows:

- R162-2e-201: An AMC must register with the Utah Division of Corporations and provide to the Division its certificate of existence in order to obtain a registration.
- R162-2e-304: When disclosing to an appraiser the total amount that the appraiser may expect to earn from an assignment, an AMC must account for fees and costs that will be charged to the appraiser.
- R162-2e-401: An AMC may not charge an appraiser a fee or cost that is undisclosed or that is inflated above the actual cost of a service provided by a third party. Nor may an AMC charge an appraiser for a service that is not actually performed.

Public comments will be accepted for 30 days after the date of publication.

MORTGAGE

On January 7, 2011, two rule amendments were made effective, as follows:

- R162-2e-201: A licensee who allows the license to expire and thereafter applies for a new license is not required to re-take the 20-hour national prelicensing course, but is required to complete certain continuing education. All individuals applying for licensure shall complete, sign, and submit to the Division a social security verification form. Mortgage entities are prohibited from operating under a business name that closely
resembles the name of another licensed entity or that is otherwise confusing or misleading.

- **R162-2e-204**: An individual who completes pre-licensing education and obtains the associated license within a calendar year is not required to complete additional continuing education to renew the license in the same calendar year.

On March 1, 2011, two rule amendments were published for comment in the Utah State Bulletin, as follows:

- **R162-2e-201**: A principal lending manager may not simultaneously serve as a branch lending manager, and an individual may not serve as the branch lending manager for more than one branch at any given time.
- **R162-2e-202**: The specific factors that disqualify an applicant from licensure are outlined.

Public comments will be accepted until March 31, 2011.

### REAL ESTATE

On March 15, 2011, three rule amendments were published for comment in the Utah State Bulletin, as follows:

- **R162-2f-205**: The Division may not register an entity if it proposes to use a business name that closely resembles the name of another registered entity, or that the Division determines might otherwise be confusing or misleading to the public.
- **R162-2f-401a**: In order to offer a property for sale or lease, a licensee must disclose the source on which the licensee relies for any square footage data that will be used in the marketing of the property. This disclosure must be made in the listing agreement executed between the licensee and the seller and also in a written disclosure to the buyer on or before the contract deadline for seller disclosures.
- **R162-2f-403**: A principal broker may not pay a commission from the real estate trust account without first depositing the withdrawn funds into the brokerage operating account.

Public comments will be accepted until April 14, 2011.

Jill has been a Real Estate Licensing Specialist since July 2007. As part of her multiple duties, she reviews and processes new license and renewal applications, reviews education waiver requests and, most importantly, she is one of our elite customer service specialists.

Jill receives numerous calls every day (near the end of the month, she can take over 100 calls per day). The calls can be simple, as in, “I need your help to renew my license” There are also more complex licensing issues that require Jill’s skills to rectify or resolve. Jill professionally handles all incoming calls. She works for resolutions that providethe best possible outcome for our licensees. Jill enjoys the challenge of doing research and finding solutions to licensing dilemmas. Customer service is definitely Jill’s specialty.

She enjoys working for the DRE because she is able to work with and assist a wide variety of people from all across the country. She loves to tell people from other areas about living in Utah and all the great things there are to do…. especially all the great golf courses and camping areas.

Jill worked retail management before coming to the DRE but now loves her weekends off and spending time camping and golfing with her two adorable little boys, Evan and Marshall. Her family time also includes being the #1 Dallas Cowboys fans….EVER!!
First Quarter 2011

Licensing Actions &
Disciplinary Sanctions

Please note that there are 30 days after the order date for a licensee or an applicant to file a request for agency review of the order, and that there are 30 days after the issuance of an order on review for a licensee or an applicant to file a petition for judicial review. Some of the orders listed may be within those appeal periods.

APPRAISAL

BATE, WILLIAM V, State-certified Residential Appraiser, Ogden, UT. In a January 26, 2011 stipulation and order, Mr. Bate agreed to pay a civil penalty of $3,000 and to take a seven-hour land and site valuation course. Mr. Bate completed an appraisal of vacant land in which he selected comparable properties with sale dates three and six years prior to the date of the appraisal and in which he failed to report and analyze the sales and listing history of the subject. These actions constitute violations of USPAP Standard Rule 1-5(b), USPAP Standard Rule 1-4(a), and Utah Administrative Code § R162-106-7. Case number AP-10-48437.

CHINIQUY, RICH A., Appraiser Trainee renewal applicant, Pleasant Grove, UT. In a January 27, 2011 default order following Mr. Chiniquy's failure to appear at a hearing before the Board, renewal application denied due to criminal history (spanning the years 1987 to 2010) including multiple misdemeanor offenses, as well as tax delinquencies and numerous traffic violations. Case number AP-10-52988.

LEGAL CORNER

Safeguarding Personal Information
(Safeguards Rule – Gramm-Leach-Bliley Act)

Federal law mandates that companies ensure the security and confidentiality of non-public personal information. The Safeguards Rule of the Gramm-Leach-Bliley Act (the “Act”) defines this information as personally identifiable financial information: provided by a consumer to a business; received as a result of doing business with the consumer; or otherwise obtained by the business. Companies must develop a written information security plan and assess and address the risks to customer information. The Safeguards Rule is enforced by the Federal Trade Commission, and all companies licensed or registered through the Division are required under the Act to comply. The complexity of the plan and assessment depends heavily on the nature and size of the business operation. There are a number of good resources available on the Internet for guidance in how to comply with the Safeguards Rule, including the one below available from the Federal Trade Commission.


Disclaimer: the Utah Division of Real Estate has provided articles in this electronic newsletter (“e-newsletter”) for general informational purposes only. It is not intended as professional advice or counsel and should not be used as such. You should contact your attorney to obtain advice with respect to any particular issue or problem.
As the floor investigator for the Division, Van gets many calls concerning property management and what agents can or cannot do.

**May an agent do property management through my brokerage?** This is a question Van is asked many times by agents and brokers. There seem to be differing opinions out there in the industry. Often, brokers and agents think they can do sales or property management, but not both. To answer this question, you need to review the license number of the brokerage with which the agent is affiliated. If the license number for the brokerage ends in CN00, then the agent can do both property management and sales through the brokerage. A brokerage with the MN00 designation can do property management only. **No real estate sales activity may be conducted by a MN00 brokerage (property management) company**, as per Utah Administrative Code R162-2f-401(j)(4).

**May an agent with a property management company be paid a referral fee in connection with sales activity?** Yes, a referral fee can be paid to the broker at the property management company if an employee refers a tenant/client to an agent at a sales office in order for the client to buy a home. This fee must always be paid through the broker.

**May a sales office run property management funds through the trust account?** Yes, the broker of a sales office may run up to six individual units through the real estate sales office trust account before being required to open a property management trust account as required by Utah Administrative Code R162-2f-403(4), as follows:

(a) A principal broker who regularly engages in property management on behalf of seven or more individual units shall establish a property management trust account separate from the real estate trust account.

(b) A principal broker who collects rents or otherwise manages property for no more than six individual units at any given time may use the real estate trust account to secure funds received in connection with the principal broker’s property management activities.

**Is there a limit to the number of properties I am allowed to manage?** As a real estate licensee, there is no limit to the number of units that can be managed.

**The following chart might help with the question regarding Property Management Offices and Real Estate Sales Offices.**

<table>
<thead>
<tr>
<th>Office</th>
<th>Property Management</th>
<th>Sales</th>
<th>Trust account</th>
<th>Referral Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales office CN00</td>
<td>Yes—no limit on number of units managed</td>
<td>Yes</td>
<td>Up to 6 individual units may be managed through the real estate trust account.</td>
<td>Yes—through the principal brokers</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Management of 7 or more units requires separate property management trust account.</td>
<td></td>
</tr>
<tr>
<td>Property Management office MN00</td>
<td>Yes—no limit on number of units managed</td>
<td>No</td>
<td>Property management trust account required.</td>
<td>Yes—through the principal brokers</td>
</tr>
</tbody>
</table>
Mortgage Licensing Update

The two-month license reinstatement period ended on February 28, 2011. This draws to a conclusion the initial license renewal process for mortgage licensees under the Nationwide Mortgage Licensing System (NLMS). Mortgage licensees have and are currently facing significant industry pressures and challenges. The combined influences of this continued downturn in the mortgage lending market, along with the complex NMLS licensing renewal procedures and requirements, have contributed to the significant decreases in overall licensee numbers.

As of the end of February 2011, there were a total of only 3,311 mortgage loan originators (including MLOs, PLMs, ALMs, and BLMs), 451 active mortgage companies, and 176 branch offices licensed with the Division.

The requirements for individuals applying for a new mortgage license include each of the following:

1) Successfully complete an **NMLS 20-hour pre-license course**.
2) Successfully complete a **Utah DRE 40-hour MLO pre-license course**.
3) Take and pass an **NMLS national exam**.
4) Take and pass the **NMLS Utah state exam**.
5) Submit NEW **fingerprints through the NMLS and authorize a criminal background check** as part of your NEW licensing application.
6) **Authorize the NMLS to pull your credit report**.
7) Make mortgage loan originator application **through the NMLS**. (To make application, go to http://mortgage.nationwidelicensingsystem.org/Pages/Lic-or-Reg-MLO.aspx).

Former mortgage licensees **may** be granted limited exemptions to the first six new application requirements specified above. Please refer to the expired licensee exemption grid found on pages 14 and 15 of this newsletter to determine if you qualify for any exemptions to the mortgage license requirements for new applicants.

Having concluded the 2011 license renewal milestone, mortgage licensees can now focus their efforts exclusively on serving their customers and generating mortgage loans.

Division staff will be reviewing and evaluating credit reports submitted by licensees over the next six months. These reports were authorized by licensees at the time of license renewal (or initial application). See the article on page 13 of this newsletter to learn of the review standards Division staff will be using in their evaluation of credit report information.

**Division Website Revamped**

The last time you visited the Division’s website, you were probably surprised to see some interesting changes. In an attempt to make the website more user-friendly, the Division evaluated phone calls coming into our office to determine what questions licensees and the general public often ask.

The revisions to our site include notices of upcoming events on the main menu. Specific licensing types now feature color-coded boxes with commonly sought information to allow easy use. The real estate license management system (RELMS) and CE search engine buttons are both prominently displayed on the real estate and appraisal pages.

Check out the recent revisions to the website at [http://realestate.utah.gov/](http://realestate.utah.gov/). Suggestions or comments regarding our website should be e-mailed to realestate@utah.gov.
LOGAN
April 26, 2011
1:00 pm - 4:00 pm
Bridgerland Applied Technology College
1301 North 600 West

OGDEN
April 28, 2011
9:00 am - Noon
Ogden-Weber Applied Technology College
200 N Washington Blvd

LINDON
May 3, 2011
9:00 am - Noon
Noah’s
644 North 2000 West

PARK CITY
May 5, 2011
9:00 am - Noon
Park City Marriott
1895 Sidewinder Dr.

ST. GEORGE
May 10, 2011
9:00 am - Noon (1st session)
2:00 pm - 5:00 pm (2nd session)
Dixie Center Auditorium
1835 Convention Center Dr.

RICHFIELD
May 11, 2011
12:00 pm - 3:00 pm
Sevier County Administrative Building
250 North Main

MOAB
May 12, 2011
9:00 am - Noon
Grand Center
182 North 500 West

DIVISION OF REAL ESTATE
2011 SPRING CARAVAN

The Division of Real Estate is offering a FREE 3 hour Continuing Education Core course for real estate and appraiser licensees. Mortgage licensees are also encouraged to attend the 2011 CARAVAN. However, due to NMLS changes we are unable to offer mortgage CE credit.

NEW INFORMATION!!
PLEASE READ!!

There continues to be NO CHARGE to attend the Division CARAVAN. However, those who register and then fail to attend without cancelling their scheduled reservation at minimum three days prior to the event will be charged a $10.00 “NO SHOW” fee.

*Please complete the online registration by logging onto: www.realestate.utah.gov/caravan.html. Provide your name, license number, location/date you wish to attend, along with a credit card number to reserve your seat.

Deanna Sabey, Director of Real Estate, Dee Johnson, Director of Enforcement & Mark Fagergren, Director of Education & Licensing will be discussing current issues and hot topics facing the real estate, mortgage and appraiser industries. They will also be available for any questions and concerns you may have as a licensee.

~RESERVE YOUR SEAT NO LATER THAN THREE DAYS PRIOR TO THE CARAVAN~

~SEATING IS LIMITED~

~STAND BY SEATING IS NOT GUARANTEED~
Continuing Education Banking - It has now been two years since appraiser continuing education (CE) course providers have been required to receive Division CE course approval before teaching a course in Utah.

Since all Utah courses have been required to provide CE banking for two years, appraiser on-line renewal applications will no longer allow the addition of CE course credits by licensees when they renew their appraiser licenses. Only provider-banked appraiser CE credit will be allowed for appraiser license renewals.

To receive CE credit for non-certified CE course(s) taken outside of Utah, an appraiser will need to complete and submit a formal request; the form is available on the DRE website. Please allow sufficient time (at least 30 days before you renew your license online) for Division staff to process non-certified CE requests. Approved application requests will be banked into the appraiser’s individual RELMS CE account.

Appraisers should regularly check their RELMS accounts to view the CE courses that have been completed and banked. Please remember to confirm your banked CE education credits before you attempt to renew your license.

National Registry Fee Increase – Beginning 1/1/12 the national registry fee will increase from $50 - $80, every two years, at license renewal. This fee is sent to the Appraisal Subcommittee (ASC).

**Registration Required If You Desire To Attend**

The AQB will conduct a public meeting in Salt Lake City on April 29, 2011, from 8:30 a.m. to 12:00 p.m. at the Salt Lake City Marriott Downtown, 75 S. West Temple. The following items are on the Board’s agenda:

- Third Exposure Draft of Proposed Revisions to the Future Real Property Appraiser Qualification Criteria
- Second Exposure Draft of Proposed Revisions to the Personal Property Appraiser Qualification Criteria
- National Uniform Licensing and Certification Examinations
- Course Approval Program Activity
- Undergraduate Degree in Real Estate Review Program

Individuals who wish to address the AQB regarding any agenda item(s) are asked to submit a written request to the Chair outlining the agenda topic(s) to be addressed.
The SAFE Act requires mortgage loan originators to meet certain financial responsibility standards. This legislation specifies that the applicant must demonstrate “financial responsibility, character and general fitness such as to command the confidence of the community and to warrant a determination that the loan originator will operate honestly, fairly and efficiently”.

The Utah DRE has an administrative rule that further defines the financial responsibility standards for mortgage loan originators, as follows:

**Utah Administrative Code**

R162-2c-202 (3) Financial responsibility. Individual applicants shall evidence financial responsibility. To evaluate an applicant for financial responsibility, the division shall:

(a) access the credit information available through the NMLS of:
   (i) an applicant for initial licensure, beginning October 18, 2010;
   and
   (ii) a licensee who requests renewal during the 2010 renewal period, unless the licensee’s credit report was reviewed in issuing the initial license; and

(b) give particular consideration to:
   (i) outstanding civil judgments;
   (ii) outstanding tax liens;
   (iii) foreclosures;
   (iv) multiple social security numbers attached to the individual’s name;
   (v) child support arrearages; and
   (vi) bankruptcies.

The SAFE Act requires that credit reports for loan originators be “pulled.” The Utah DRE will be looking only at flagged information contained within the credit report consistent with requirements of the SAFE Act and the administrative rule stated above.

In addition to the number and dollar amount of civil judgments and/or tax liens incurred by mortgage licensees, the Division will also be looking to see if reasonable payment plans have been established and are being complied with.

Single personal residence mortgage foreclosures occurring within the past three years and/or a single bankruptcy having occurred within the past ten years will **not** negatively impact an individual’s Utah mortgage license **without** other negative credit reporting issues that result in a significant derogatory impact upon the licensee’s overall financial responsibility.

**Child support arrearages** can impact an individual’s mortgage license if combined with other negative credit information.

Multiple social security numbers and/or names will negatively impact an individual’s mortgage license unless there is a reasonable explanation and/or justification for their existence.

The Division will be judiciously evaluating credit information and will make licensing decisions based upon the totality of an MLO’s overall financial responsibility rather than merely looking to see if any such deficiencies appear in the report.

**Odds & Ends**

These requests should be forwarded to The Appraisal Foundation, via email to magdalene@appraisalfoundation.org or fax to (202) 347-7727 to the attention of the AQB.

Individuals wanting to attend this meeting are required to register in advance at: The Appraisal Foundation
## Expired License Grid and Application Requirements for Mortgage Licensees

Follow the chart below to determine what items you need to complete to obtain an MLO license in Utah. If you have had a license in the past, some of the requirements you have completed within the last 5 years will still apply towards your new license.

<table>
<thead>
<tr>
<th>MLO License</th>
<th>Individual never licensed</th>
<th>Individual previously licensed in Utah, but expired</th>
<th>Individual currently licensed in another state</th>
</tr>
</thead>
</table>
| 40-hour Utah-specific MLO prelicensing education  
For list of approved schools go to [www.realestate.utah.gov](http://www.realestate.utah.gov) | X | X | X |
| 20-hour NMLS prelicensing education  
For list of approved schools go to [www.statemortgageregistry.com](http://www.statemortgageregistry.com) | X | E1 | N |
| NMLS Utah state exam  
Schedule through NMLS  
[www.statemortgageregistry.com](http://www.statemortgageregistry.com) | X | E2 | X |
| NMLS national exam  
Schedule through NMLS  
[www.statemortgageregistry.com](http://www.statemortgageregistry.com) | X | E3 | N |
| Social Security verification form  
Available at [www.realestate.utah.gov](http://www.realestate.utah.gov) | X | X | X |
| Credit report authorization  
Complete on your NMLS filing at [www.statemortgageregistry.com](http://www.statemortgageregistry.com) | X | X | X |
| Fingerprints  
Complete on your NMLS filing at [www.statemortgageregistry.com](http://www.statemortgageregistry.com) | X | X | X |

### Exemptions:

- **E1**: If you completed the 20-hour NMLS prelicensing course within the 5-year period preceding date of application, you do not have to retake it.
- **E2**: If you passed the Utah NMLS exam within the 5-year period preceding date of application OR certified the exam during Utah’s transition onto the NMLS system, you do not have to retake it.
- **E3**: If you passed the NMLS national exam within the 5-year period preceding date of application, you do not have to retake it.
Expired License Grid and Application Requirements for Lending Manager Licensees

Follow the chart below to determine what items you need to complete to obtain a Lending Manager license in Utah. If you have had a license in the past, some of the requirements you have completed within the last 5 years will still apply towards your new license.

<table>
<thead>
<tr>
<th>Lending Manager License (PLM, ALM, or BLM)</th>
<th>Individual currently licensed in Utah as MLO</th>
<th>Individual previously licensed in Utah as MLO or Lending Manager, but expired</th>
<th>Individual currently licensed as MLO in another state</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key: X=always required, NO exemptions. E=exemption MIGHT apply—carefully review the exemptions explained below. N=not required.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20-hour NMLS prelicensing education For list of approved schools, go to <a href="http://www.statemortgageregistry.com">www.statemortgageregistry.com</a></td>
<td>N</td>
<td>E1</td>
<td>N</td>
</tr>
<tr>
<td>NMLS Utah state MLO exam Schedule through NMLS <a href="http://www.statemortgageregistry.com">www.statemortgageregistry.com</a></td>
<td>N</td>
<td>E2</td>
<td>X</td>
</tr>
<tr>
<td>NMLS national exam Schedule through NMLS <a href="http://www.statemortgageregistry.com">www.statemortgageregistry.com</a></td>
<td>N</td>
<td>E3</td>
<td>N</td>
</tr>
<tr>
<td>40-hour Utah-specific PLM prelicensing education For list of providers, go to <a href="http://www.realestate.utah.gov">www.realestate.utah.gov</a></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Utah PLM exam Schedule through PearsonVue (not NMLS)</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Experience documentation form Available at <a href="http://www.realestate.utah.gov">www.realestate.utah.gov</a></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Social Security verification form Available at <a href="http://www.realestate.utah.gov">www.realestate.utah.gov</a></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Credit report authorization Complete on your NMLS filing at <a href="http://www.statemortgageregistry.com">www.statemortgageregistry.com</a></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Fingerprints Complete on your NMLS filing at <a href="http://www.statemortgageregistry.com">www.statemortgageregistry.com</a></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Exemptions:

E1: If you completed the 20-hour NMLS prelicensing course within the 5-year period preceding date of application, you do not have to retake it.
E2: If you passed the Utah NMLS exam within the 5-year period preceding date of application OR certified the exam during Utah’s transition onto the NMLS system, you do not have to retake it.
E3: If you passed the NMLS national exam within the 5-year period preceding date of application, you do not have to retake it.
**First Quarter 2011 Licensing Actions & Disciplinary Sanctions**

Please note that there are 30 days after the order date for a licensee or an applicant to file a request for agency review of the order, and that there are 30 days after the issuance of an order on review for a licensee or an applicant to file a petition for judicial review. Some of the orders listed may be within those appeal periods.

**APPRaisal**

SCHOFIELD, ANDREW J., State-certified Residential Appraiser, Salt Lake City, UT. In a January 26, 2010 stipulation and order, Mr. Schofield agreed to pay a civil penalty of $1,500 and to take a seven-hour USPAP update course. A lender's review of two appraisals provided by Mr. Schofield indicates that he failed to accurately report information pertaining to growth, property values, supply/demand, and marketing time, and that he used comparables without adjusting for differences in neighborhood, improvements, and declining market values. These actions constitute violations of USPAP Standard Rule 1-1(b) and USPAP Standard rule 1-2(a). In addition, Mr. Schofield violated USPAP Standard Rule 2-1(a) when, in response to a request for an appraisal on a property he had previously appraised, he simply changed the client name on his report rather than treating the request as a new assignment. Case numbers AP-10-50230 and AP-10-50231.

**MORTGAGE**

AUGUSTAMORTGAGE, INC., Mortgage Entity license, Murray, UT. In a February 2, 2011 stipulation and order, the entity agreed to pay a $500 civil penalty. In violation of Utah Code § 61-2c-201, the entity employed a mortgage loan originator prior to affiliating the individual's license with the entity and while the license remained affiliated with a different entity. Case number MG-10-52903.

BERRETT, SHERRELL, Mortgage Loan Originator renewal applicant, St. George, UT. In a January 6, 2010 order following an application hearing before the Commission, license granted, but immediately suspended pending Mr. Berrett's payment of a $2,500 civil penalty ordered by the Utah Division of Securities, and thereafter placed on probation until such time as Mr. Berrett satisfies a restitution order issued by the Utah Division of Securities on a finding that Mr. Berrett sold unregistered securities and was not registered to sell securities at the time he made the sales. Case number MG-10-52916.

CREASEY, JAMES S., Unlicensed Individual, South Jordan, UT. In a January 5, 2011 stipulation and order, Mr. Creasey agreed to pay a civil penalty of $250. In violation of Utah Code § 61-2c-201, Mr. Creasey originated at least one loan modification application without being licensed as a mortgage loan originator. Case number MG-10-50356.

DAVIES, BARD LANCE, Mortgage Loan Originator renewal applicant, Cottonwood Heights, UT. In a January 18, 2011 order, license granted on probation until such time as Mr. Davies satisfies his delinquent tax obligations in full. Case number MG-11-53238.

GRIFFIN, RICHARD C., Principal Lending Manager license, Lehi, UT. In a February 2, 2011 stipulation and order, Mr. Griffin agreed to pay a civil penalty of $500. In violation of Utah Code § 61-2c-209, Mr. Griffin originated loans for an entity with which his license was not affiliated and at a time when his license was affiliated with a different entity. Case number MG-10-52793.

HATCH, LINDEN KELLY, Mortgage Loan Originator renewal applicant, Pleasant Grove, UT. In a February 9, 2011 order, license denied due to Mr. Hatch's having had his principal lending manager license revoked through stipulated agreement on April 2, 2008, and further due to his failure to pay a stipulated civil penalty of $25,000. Case number MG-11-53652.

HOSTETLER, ROBERT D., Mortgage Loan Originator applicant, Irvine, CA. In a February 9, 2011 order, license granted, but immediately suspended until Mr. Hostetler finalizes an offer in compromise with the IRS in order to pay off a federal tax lien in the amount of $56,256.97, and thereafter placed on probation until he satisfies his delinquent tax obligations in full. Case number MG-11-53654.
JENSEN, J. KIRK, Principal Lending Manager, South Jordan, UT. In a January 5, 2011 stipulation and order, Mr. Jensen agreed to pay a civil penalty of $250 and to attend a mortgage law course as part of his 2011 license renewal requirements. In violation of Utah Code § 61-2c-209, Mr. Jensen negotiated at least one loan modification for a mortgage company with which his license was not affiliated. In addition, Mr. Jensen received compensation in kind for services provided in exchange for upfront fees paid for his personal investment properties to receive loan modifications. Case number MG-10-52574.

KESLER, BRIAN, Mortgage Loan Originator license, Salt Lake City, UT. In a February 2, 2011 stipulation and order, Mr. Kesler agreed to pay a civil penalty of $2,000 and take two hours of continuing education in Utah law. In violation of Utah Code § 61-2c-201, Mr. Kesler originated two loans and accepted commissions without being licensed as a mortgage loan originator. Case number MG-09-47306.

MOLINA, CARLOS MICHAEL, Mortgage Loan Originator renewal applicant, Salt Lake City, UT. In a January 31, 2011 order, license granted on probation for the term of Mr. Molina’s criminal probation, which was imposed upon his entering a plea in abeyance (November 15, 2010) to a class A misdemeanor charge. Case number MG-11-53504.

OCM BANCORP, dba HELPUFINANCE.COM, Mortgage Entity renewal applicant, Tustin, CA. In a January 18, 2011 order, license granted on probation for the renewal period. In violation of Utah Code § 61-2c-205, the company failed to report an October 10, 2008 license revocation in Illinois, an October 14, 2008 cease and desist order in Oregon, and a May 11, 2009 cease and desist order in Georgia. Case number MG-10-52363.

OCWEN LOAN SERVICING, LLC, Mortgage Entity renewal applicant, West Palm Beach, FL. In a December 9, 2010 order, license granted on probation for the renewal period due to regulatory actions taken against the entity in Maryland, Arizona, and Ohio, and compounded by the entity's failure to accurately respond to the Utah disclosure questionnaire in its 2008 renewal application. Case number MG-10-52772.

PRIMARY RESIDENTIAL MORTGAGE, INC., Mortgage Entity renewal applicant, Salt Lake City, UT. In a January 18, 2011 order, license granted on probation for the renewal period due to numerous regulatory actions recently taken against the entity in Pennsylvania, Kentucky, Virginia, Texas, and Maryland on allegations that include unlicensed activity. MG-11-53228.

VANDERBILT MORTGAGE & FINANCE CO., Mortgage Entity renewal applicant, Maryville, TN. In a December 2, 2010 order, license granted on probation for the renewal period due to regulatory actions taken against the entity in Tennessee, in North Carolina, and by the Department of Housing and Urban Development, and compounded by the entity’s failure to accurately respond to the Utah disclosure questionnaire in its 2006 renewal application. Case number MG-10-52661.

VANDYK MORTGAGE CORPORATION, Mortgage Entity license, Grand Rapids, MI. In a February 2, 2011 stipulation and order, entity agreed to pay a $1,000 civil penalty to resolve violations alleged by the Division. Case number MG-10-52470.

REAL ESTATE

ANDERSEN, MELANIE K., Sales Agent license, West Valley City, UT. In a January 19, 2011 stipulation and order, Ms. Andersen agreed to pay a $500 civil penalty and take a two-hour continuing education course in Utah law. In violation of Utah Code § 61-2f-401(11), Ms. Andersen ran an advertisement in which she did not include her brokerage information. Case number RE-10-52428.

ATKIN, RANDY, Sales Agent renewal applicant, Salt Lake City, UT. In a December 14, 2010 order, license granted on probation for one year from the date of the order due to a misdemeanor conviction (May 27, 2009), and compounded by Mr. Atkin’s failure to report his conviction to the Division within ten business days as required by Utah Code § 61-2f-301. Case number RE-10-52812.
BENSON, SHARLYNN, Principal Broker license, Roosevelt, UT. In a December 15, 2010 stipulation and order, Ms. Benson agreed to pay a civil penalty of $4,000 and take eight hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(5), Ms. Benson paid four commissions to an individual whose license had expired. Case number RE-10-51992.

BROWNELL, MELISSA C., Sales Agent applicant, Salt Lake City, UT. In a December 14, 2010 order, license granted on probation for the initial licensing period due to Ms. Brownell's relinquishing her Peace Officers Standards and Training certification (December 8, 2010) while under investigation. Ms. Brownell is ordered to maintain a log of all transactions she closes during the term of her license probation. Case number RE-10-52810.

CHRISTENSEN, LYNN A., Principal Broker renewal applicant, Taylorsville, UT. In a December 20, 2010 order following an application hearing before the Commission, principal broker license denied and sales agent license granted on probation for the renewal period due to Mr. Christensen's having entered into a plea in abeyance (February 27, 2009) to a misdemeanor charge, but having failed to report it to the Division within ten business days as required by Utah Code § 61-2f-301. Also during the past term of licensure, Mr. Christensen has been found in contempt of court (April 14, 2009) for willful failure to pay child support; he has had significant tax liens filed against him for failure to pay taxes; and he has been cited numerous times for violations of traffic laws. Case number RE-10-52431.

DODD, SAMUEL C., Sales Agent license, Cedar City, UT. In a February 16, 2011 stipulation and order, Mr. Dodd agreed to pay a $2,500 civil penalty and to complete two hours of continuing education in Utah law. In violation of Utah Administrative Code § R162-2f-401a(18) and § R162-2f-401g(2), Mr. Dodd failed to supervise an unlicensed assistant, who, in order to transfer a listing from one company to another, signed a listing cancellation on behalf of a seller without first obtaining power of attorney. Case number RE-10-52032.

FLANIGAN, TAD A., Sales Agent applicant, Salt Lake City, UT. In a February 16, 2011 order, license granted, immediately suspended for 30 days, and thereafter placed on probation for the remainder of the initial licensing period due to Mr. Flanigan's failure to disclose the full extent of his criminal history, which spans the years 1985-2007. Case number RE-11-53737.

GODNICK, DUSTIN J., Sales Agent license, Taylorsville, UT. In a February 16, 2011 stipulation and order, Mr. Godnick agreed to pay a $500 civil penalty and take a continuing education course in Utah law. In violation of Utah Code § 61-2f-201(1), Mr. Godnick listed at least one property after allowing his license to expire. Case number RE-10-52527.

GOGAN, MARIN, Sales Agent applicant, Heber City, UT. In a December 20, 2010 order following an application hearing before the Commission, license granted on probation for the initial licensing period due to a 1995 conviction for bank fraud. Case number RE-10-52562.

HADLEY, COREY, Associate Broker license, Pleasant View, UT. In a January 19, 2011 stipulation and order, Mr. Hadley agreed to pay a civil penalty of $500 and to take two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(11), Mr. Hadley ran an advertisement in which he did not include his brokerage information. Case number RE-10-51835.

HADLEY, RANDI LYNN, Sales Agent license, Ogden, UT. In a January 19, 2011 stipulation and order, Ms. Hadley agreed to pay a civil penalty of $1,000 and to take two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(3), Ms. Hadley actively pursued real estate activities requiring licensure after her license was placed on inactive status. Case number Re-10-51967.

HEDBERG, ANNALYSHA, Branch Broker license, Farmington, UT. In a February 16, 2011 stipulation and order, Ms. Hedberg paid a commission to a sales agent whose license had expired. Case number RE-10-52408.
HELM, ELIZABETH ANN, Sales Agent renewal applicant, Midvale, UT. In a January 13, 2011 order, license granted on probation for the duration of Ms. Helm’s criminal probation, as imposed upon her conviction (June 4, 2010) for a class A misdemeanor. Case number RE-11-53198.

JENSEN, R. GREG, Sales Agent license, Huntsville, UT. In a December 14, 2010 stipulation and order, Mr. Jensen agreed to pay a civil penalty of $500 and take two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(11), Mr. Jensen ran an advertisement in which he did not include his brokerage information. Case number RE-10-51546.

KING, R. MONTE, Sales Agent license, Ogden, UT. In a January 19, 2011 stipulation and order, Mr. King agreed to pay a civil penalty of $2,500 and complete two hours of continuing education on the real estate purchase contract. In violation of Utah Code § 61-2f-401(4) and Utah Administrative Code § R162-4.2.1, now recodified as § R162-2f-401a(22), Mr. King failed to deposit earnest money into trust within three business days of receiving it. Case number RE-10-51777.

KING, WILLIAM E., Principal Broker renewal applicant, West Valley City, UT. In a February 17, 2011 order following an application hearing before the Commission, license granted on probation during the pendency of criminal court proceedings. Case number Re-10-52561.

KUBAT, WANDA K., Sales Agent license, St. George, UT. In a January 19, 2011 stipulation and order, Ms. Kubat agreed to pay a $500 civil penalty and take two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(11), Ms. Kubat ran an advertisement in which she did not include her brokerage information. Case number RE-10-51966.

LORIMOR, CARLA PARKER, Associate Broker license, West Jordan, UT. In a December 15, 2010 stipulation and order, Ms. Lorimor agreed to pay a $500 civil penalty and take two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(11), Ms. Lorimor ran an advertisement in which she did not include her brokerage information. Case number RE-10-51847.

MOTT, RYAN D., Principal Broker renewal applicant, Vernal, UT. In a December 21, 2010 order, application approved on probation for the duration of Mr. Mott’s criminal probation, as imposed upon his entering into a plea in abeyance agreement (February 1, 2010) on a class B misdemeanor charge. Case number RE-10-52918.

OLSCHEWSKI, JOSEPH L., Sales Agent license, Midvale, UT. In a December 15, 2010 stipulation and order, Mr. Olschewski agreed to pay a $500 civil penalty and complete two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(11), Mr. Olschewski ran an advertisement in which he did not include his brokerage information. Case number RE-10-52194.

POPPE, REBECCAJ., Principal Broker renewal applicant, Riverton, UT. In a January 20, 2011 order following an application hearing before the Commission, license granted on probation for the renewal period, and Ms. Poppe ordered to complete four hours of continuing education in ethics due to Ms. Poppe's having been sanctioned in Idaho for improper advertising, and compounded by her failure to disclose the sanction in response to the renewal application questionnaire. Case number RE-10-52785.

PORTER, TODD L., Sales Agent license, Bountiful, UT. In a February 16, 2011 stipulation and order, Mr. Porter agreed to pay a civil penalty of $1,000 and take two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-201, Mr. Porter continued to practice real estate after allowing his license to expire. Case number RE-11-53013.

ROLFE, TOBY L., Sales Agent applicant, Draper, UT. In a February 8, 2011 order, license granted, but immediately suspended for 30 days and thereafter placed on probation for the duration of the initial licensing period due to Mr. Rolfe's failing to disclose the full extent of his criminal history, which spans the years 1993 to 2009 and involves various misdemeanor offenses. Case number RE-11-53619.

Disciplinary continued on back page
Disciplinary continued from page 19

SPETH, ADAM M., Sales Agent license, Layton, UT. In a January 19, 2011 stipulation and order, Mr. Speth agreed to pay a $500 civil penalty and complete two hours of continuing education in Utah law. In violation of Utah Code § 61-2f-401(11), Mr. Speth ran an advertisement in which he did not include his brokerage information. Case number RE-10-51839.

SPETH, MICHAEL A., Sales Agent renewal applicant, Layton, UT. In a February 17, 2011 order following an application hearing before the Commission, license granted on probation due to criminal cases involving the violation of a protective order. Should Mr. Speth again be found to violate the protective order, his license shall be immediately suspended for one year or until his next renewal, whichever period of time is shorter. Case numbers RE-10-49124, RE-10-50727, and RE-10-51241.

WAGGONER, COREY MICHAEL, Sales Agent applicant, Santa Clara, UT. In a January 31, 2011 order, license granted on probation for the initial licensing period due to criminal history spanning the years 2006 to 2009 and involving various misdemeanor offenses and numerous violations of traffic laws. Mr. Waggoner is prohibited from transporting a client in any vehicle that is not equipped with an ignition interlock device so long as the terms of his current criminal probation remain in effect. In addition, he is prohibited from transporting a client in any vehicle that is not properly registered and insured, or at any time when he does not have his driver license in his possession. Case number RE-11-53507.

TIMESHARE

LIGHT, DOUGLAS W., Timeshare Salesperson applicant, Heber City, UT. In a February 2, 2011 order following a hearing before an administrative law judge, Division's October 19, 2010 order of denial upheld. Case number TS-10-52122.