



LICENSING CHECKLIST FOR: APPRAISER TRAINEE

State of Utah
Department of Commerce
Division of Real Estate

All the following items are required and must be completed in order to obtain the Appraiser Trainee License. If the application is not complete at the time of submission, **it will delay approval and could result in a denial.** Fees are nonrefundable and are due at the time of application submission.

1. Completed and signed Appraiser Trainee Registration form.
2. Completed and signed Appraiser Trainee Questionnaire.
3. Completed and signed Certificate of Legal Presence form.
4. Education Log
5. Education certificates, including Supervisory Appraiser and Appraiser Trainee Course.
6. Two fingerprint cards.
7. Fingerprint Letter of Waiver
8. Non-refundable fee of \$140.00.

I certify that I have submitted the above items in a completed form and I understand that an **incomplete application could result in delays or a denial.**

Signature of Applicant

Date of Application