

**APPRAISER LICENSING AND CERTIFICATION BOARD
HEBER M. WELLS BUILDING
ROOM 210, SECOND FLOOR**

February 7, 2007

1:40 p.m.

MINUTES

STAFF MEMBERS PRESENT

Derek Miller, Division Director
Dee Johnson, Enforcement Director
Mark Fagergren, Education and Licensing Director
Shelley Wismer, Assistant Attorney General
Renda Christensen, Board Secretary
Jim Bolton, Investigator
Craig Livingston, Investigator

BOARD MEMBERS PRESENT

Craig Morley, Chair
Lynn Christensen, Vice Chair
Holly Christensen, Board Member
Ambria Spencer, Board Member
Ron Smith, Board Member

GUESTS

Art Partridge, Utah Association of Appraisers

The February 7, 2007 meeting of the Appraiser Licensing and Certification Board began at 1:40 p.m. with Chair Morley conducting.

APPLICATION RECONSIDERATION HEARING – CLOSED TO PUBLIC

1:40 Timothy Drake – Request for Reconsideration

A motion was made to go into Executive Session from 1:45 p.m. to 2:06 p.m.

RESULTS OF EXECUTIVE SESSION

Timothy Drake – Request for Reconsideration was Denied

OPEN TO PUBLIC

OTHER BUSINESS

Modifications to revise Rule 162-104 were presented. There was much discussion by all in attendance. Current rules allow ad valorem and Division appraiser investigators to receive experience points based on full-time employment in their respective appraisal assignments. This method of receiving experience towards licensure and/or certification

has been determined to be unacceptable according to the Appraisal Subcommittee of the Federal Financial Institutions Council. Discussion was held on measuring appropriate work experience and the establishment of an expanding experience points schedule to reflect acceptable work experience for mass appraisers and state appraisal investigators. A motion was made to accept the all of the above rule changes. The motion was seconded and passed unanimously. A complete draft of these rule modifications will be provided at the Appraiser Licensing and Certification Board meeting on February 28, 2007.

Vice Chair Christensen expressed his thanks to all involved in the project to make the changes and updates to the rule.

The topic of the number of supervised inspections was discussed. Some in attendance discussed dropping the current number down to 75 supervised inspections. A motion was made to change the number of supervised inspections on residential properties from 100 to 75 and leave alone the general property number at 20. The motion was seconded and there was more discussion. A vote was called, and the motion did not carry.

Names of individuals to serve as members of the Experience Review Committee with specific expertise in the evaluation of mass appraiser work experience were presented. Their names are James Ivie, SRA, Davis County Assessor, and Trenholm Bartlett, MAI, Washington County Assessor's Office. Motion to accept the two names for Experience Review and Ad Valorem/Mass Appraisals. Motion carried.

Director Miller said all three industries will be making a rule change when someone is under investigation or when the Division sends a request for information. The Division doesn't always send out a Notice of Complaint. The rule currently used reads when a Notice of Complaint was sent the person has to respond. Sometimes a Notice of Inquiry or Request for Information is sent out where the Division is trying to get answers. This change would say the person needs to respond to the Request for Information or Notice of Inquiry within the 10 day time frame. Sometimes all the Division is requesting is a phone call for information. The change would say the person must contact the Division in the manner specified in the notice. The Division would entertain a motion to make this change. A motion was made to accept what was presented, and was passed unanimously.

A motion was made to adjourn at 4:36 p.m.