

UTAH APPRAISER LICENSING AND CERTIFICATION BOARD

Heber M. Wells Building

Room 210

9:00 a.m.

November 23, 2016

TELEPHONE MEETING

MINUTES

DIVISION STAFF PRESENT:

Mark Fagergren, Education and Licensing Director

Kadee Wright, Chief Investigator

Justin Barney, Hearing Officer

Elizabeth Harris, Assistant Attorney General

Amber Nielsen, Board Secretary

Kendelle Christiansen, Appraisal Licensing and Education

Craig Livingston, Investigator

Faruk Halilovic, Division Staff

BOARD MEMBERS PRESENT:

Kristin Coleman-Nicholl, Chair

John E. Ulibarri, II, Vice Chair *

Jim Bringham, Board Member

Daniel Brammer, Board Member

Jeffrey T. Morley, Board Member

*Arrived during the Executive Session

The November 23, 2016 meeting of the Appraiser Licensing and Certification Board began at 9:01 a.m. with Chair Coleman-Nicholl conducting. Vice Chair Ulibarri was absent at the start of the meeting.

Director Stewart was absent from today's meeting. Mr. Barney stated Director Stewart asked him to report the draft of the 2017 legislation has been delivered to the Office of Legislative Research; and the Division has not yet received a draft back.

PLANNING AND ADMINISTRATIVE MATTERS

Public Comment Period – There was no public in attendance for today's meeting.

Approval of Minutes – A motion was made and seconded to approve the minutes from October 27, 2016 meeting as written. Vote: Chair Coleman-Nicholl, yes; Board Member Bringhurst, yes; Board Member Morley, yes. The motion carries.

DIVISION REPORTS

DIRECTOR'S REPORT

There was no director's report as the legislative update was done at the beginning of the meeting.

ENFORCEMENT REPORT – Kadee Wright

Ms. Wright reported in Octoberber the Division received 3 complaints; opened 2 new cases; closed 0 cases; leaving 42 appraisal cases open with the Division. There are a total of 20 cases are now with the AG's office.

Stipulations for Review:

Jesse N. Hokanson

EDUCATION AND LICENSING REPORT – Mark Fagergren

Mr. Fagergren reported he and Kendelle Christiansen spoke last week to the Elected Assessors. They shared some of the proposals from the second exposure draft.

Mr. Fagergren reported that yesterday the Division had an interesting and important phone call with the Appraisal Subcommittee in preparation of the state utilizing the use of unique identifiers rather than social security numbers in February. The phone call checked the Division's preparedness and was pleased to find only one issue out of the 4,565 entries. The unique identifier will be encrypted twice and will use 44 character encryption and will remain with the appraiser.

Mr. Fagergren presented the lists for review.

Certified and Licensed Appraiser Applicants Approved by both Education and Experience Review Committees:

Justin Cash, CR Candidate

Disciplinary List

Bret R. Slauch, Renewal of Certified General License

Steven L. Maher, Continuing Education Instructor Application

HEARING OFFICER REPORT – Justin Barney

Mr. Barney stated there were no licensing stipulations for review.

BOARD AND INDUSTRY ISSUES

Mr. Barney reported rule update regarding the proposal presented by AMC Rules Committee regarding Panels and Assignments is now open for public comment. The public comment period will run through January 17, 2016. At this point, no public comment has been received. The earliest effective date would be January 24, 2017.

A motion was made and seconded to close the meeting for the sole purpose of discussing the character, professional competence or physical or mental health of an individual. Vote: Chair Coleman-Nicholl, yes; Board Member Bringhurst, yes; Board Member Brammer, yes; Board Member Morley, yes. The motion passes.

CLOSED TO PUBLIC

An Executive Session was held from approximately 9:14 a.m. to 9:49 a.m.

OPEN TO PUBLIC

RESULTS OF EXECUTIVE SESSION

Results of Stipulations:

Jesse N. Hokanson

Certified and Licensed Appraiser Applicants Approved by both Education and Experience Review Committees:

Justin Cash, CR Candidate – Approved

Disciplinary List

Bret R. Slauch, Renewal of Certified General License – Approved with Condition

Steven L. Maher, Continuing Education Instructor Application – Approved

The meeting next month is scheduled for December 28, 2016. The meeting will only be held if there are licensing lists for consideration.

A motion was made and seconded to adjourn the meeting. Vote: Chair Coleman-Nicholl, yes; Vice Chair Ulibarri, yes; Board Member Bringhurst, yes; Board Member Brammer, yes; Board Member Morley, yes. The motion passes. The meeting adjourned at approximately 9:52 a.m.