



# BROKER EXPERIENCE DOCUMENTATION FORM

State of Utah  
Department of Commerce  
Division of Real Estate

Please complete, sign, have notarized, and submit this **form** and **transaction logs** as part of your Broker application.

**\*\*QUALIFIED APPLICANTS MUST HAVE AT LEAST 3 YEARS ACTIVE AND LICENSED REAL ESTATE EXPERIENCE AND 60 EXPERIENCE POINTS WITHIN THE 5 YEARS PROCEEDING APPLICATION\*\***

At least 45 points must be accumulated from Tables I and/or II		Points
Total Points from Table I (Real Estate Transactions)		
Total Points from Table II (Property Management)		
A maximum of 15 points may be accumulated from Table III*		
Real Estate Attorney	1 pt/month	
Certified Public Accountant	1 pt/month	
Mortgage Loan Officer	1 pt/month	
Licensed Escrow Officer	1 pt/month	
Licensed Title Agent	1 pt/month	
Licensed/Certified Appraiser	1 pt/month	
Licensed General Contractor	1 pt/month	
Bank Officer in Real Estate Loans	1 pt/month	
Certified Real Estate Pre-license Instructor	1 pt/month	
<b>TOTAL POINTS ACCUMULATED (must equal a minimum of 60 points)</b>		

**Table I – Real Estate Transactions**

Residential		Commercial	
A. One Unit Dwelling	2.5 points	F. Hotel or Motel	10 points
B. Two to Four Unit Dwelling	5 points	G. Industrial or Warehouse	10 points
C. Apartments, 5 Units or More	10 points	H. Office Building	10 points
D. Improved Lot	2 points	I. Retail Building	10 points
E. Vacant Land/Subdivision	10 points	J. Commercial Leasing	5 points

**Table II – Property Management**

Residential		Commercial	
A. Each Unit Managed	0.25 pt/month	B. Each Contract or Property	1 pt/month

**\*Table III** – If using more than one profession for experience points, the professional experience cannot run concurrently.)

I hereby certify that the information provided with this application, including the attached education and experience logs, is true and correct. I attest that I have read and will comply with all Utah statutes and rules governing real estate practice.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_ State of \_\_\_\_\_ County of \_\_\_\_\_ Appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, who deposes and says that the information listed above is true to the best of his/her knowledge. (Notary) \_\_\_\_\_