



Utah Division of Real Estate  
**Pre-License School  
Renewal**

Utah Division of  
Real Estate  
SM Box 146711  
Salt Lake City  
UT 84114-6711

Pre-License School: \_\_\_\_\_

School Director: \_\_\_\_\_ Provider #: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City, State, and Zip: \_\_\_\_\_

**Please complete this form and include the following:**

- A copy of the comprehensive course outline with list of titles, authors, and publishers of all required textbooks.
- The list of names and original signatures for those individuals authorized to be designated signatories for pre-license school
- A list of all instructors certified to teach including license numbers
- A copy of the student statement
- \$100 renewal application fee (for 2 years)

**TO BE COMPLETED BY THE SCHOOL DIRECTOR**

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | In the past two years have you had a license to practice in the appraisal, mortgage, or real estate profession or any other profession or occupation denied, restricted, suspended, or revoked?   |
| <input type="checkbox"/> | <input type="checkbox"/> | In the past two years have you been permitted to resign or surrender an appraisal, mortgage, or real estate license or allowed an appraisal, mortgage, or real estate license to expire while you were under investigation or while action was pending against you by an appraisal, mortgage, or real estate licensing or any other agency? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is any action now pending against you by an appraisal, mortgage, or real estate licensing or other agency?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you currently under investigation for, or charged with, or within the past two years have you pled guilty to or no contest to, or been convicted of a misdemeanor or felony, excluding minor traffic offenses?  |
| <input type="checkbox"/> | <input type="checkbox"/> | In the past two years have you ever been placed on probation in connection with any criminal offense or licensing action?   |

I have read and understand the "Certification of Pre-licensing Education Providers" rules and agree to abide by the standards set therein.

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date

Office Use Only

Date Reviewed \_\_\_\_\_ By \_\_\_\_\_

Approved  Denied