

**APPRAISER LICENSING AND CERTIFICATION BOARD  
HEBER M. WELLS BUILDING  
ROOM 210, SECOND FLOOR**

**January 25, 2006  
9:00 a.m.**

**MINUTES**

**STAFF MEMBERS PRESENT**

Derek Miller, Division Director  
Jon R. Brown, Enforcement Director  
Mark Fagergren, Education/Licensing Director  
Shelley Wismer, Assistant Attorney General  
Jim Bolton, Investigator  
Renda Christensen, Board Secretary  
Carla Westbroek, Appraisal Licensing

**BOARD MEMBERS PRESENT**

J. Philip Cook, Chair  
Holly Christensen, Vice Chair  
Jennifer Szczykowski, Board Member  
Craig Morley, Board Member  
Lynn Christensen, Board Member

The January 25, 2006 meeting of the Appraiser Licensing and Certification Board began at 9:00 a.m. with Chair Cook conducting.

**PLANNING AND ADMINISTRATIVE MATTER**

The minutes from the November 23, 2005 meeting were approved as written.

**DIVISION REPORTS**

**ENFORCEMENT REPORT**, Jon R. Brown

Mr. Brown said in November the Division received 9 written complaints, 6 cases opened, and 5 cases closed. All of these cases were residential. The number of open cases are now at 80 residential cases and 9 commercial complaints.

In December, there were 6 complaints received, 3 new cases opened for investigation, 4 cases closed. All of these cases were residential. The number of open files are 79 residential and 9 commercial cases.

The Division has received altered appraisals from the mortgage and real estate industries. What started originally as an appraisal complaint also opened up cases in the other two industries. Recently, the Division used a state agency that has the ability to retrieve information off computer hard drives thought to be deleted. This agency has gone out with the Division to a mortgage company to retrieve information on one computer and

ended up gathering information off of 8 hard drives. The agency will then put this information in an outline form so it would be easier for the Division's use.

DIRECTOR'S REPORT, Derek Miller

Director Miller mentioned the Legislature opened its session last week. He said there was one bill that has mentioned the appraisal industry introduced by Representative Paul Rey. The bill would prevent one appraiser from appraising more than 40% of the homes in a single sub-division. After reviewing the topic, it was dropped from Mr. Rey's bill.

Ms. Wismer mentioned to the Board and Division that there is also a bill which would change the GRAMA Open Meetings act. This would require all open meetings to be taped and the tapes to be kept permanently. She will keep the Division and Board informed of any changes.

Director Miller had Ms. Wismer address the Board on Timothy Drake's Request for Reconsideration that was recently filed. She explained the Request for Reconsideration placed an automatic stay on the Order issued by the Board and has temporarily stayed the suspension order. The Request for Reconsideration was filed on January 11, 2006 placed Mr. Drake's license back on temporary active status until a decision was made on his request. The Board will take his request under consideration in Executive Session today.

EDUCATION/LICENSING, Mark Fagergren

Mr. Fagergren mentioned the statistics have steadily grown. There are now 1,112 appraisers and now 306 registered trainees.

The Division newsletter now includes all three industries, appraisers, mortgage and real estate. It will be published on a quarterly basis, with the next one scheduled for April. Mr. Fagergren handed out copies of the January issue to the Board members. He said there is an article in the newsletter reminding everyone about the new 2008 changes, and said there should be no excuse now for anyone licensed or registered to not know about these upcoming changes.

Mr. Fagergren brought up the subject of a licensee being called to active military duty. This person's license will be up for renewal while he is overseas and he is concerned about losing his license. Mr. Fagergren asked the AQB what their recommendations would be since there is no "inactive" status for appraisers.

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LICENSE APPLICATION HEARINGS

10:00            John Kay Brady – Application for Renewal  
                    Paul Grant, Attorney  
                    Jim Fisher, Friend  
                    Darren Sanders, Bishop/Friend  
                    Shawn Foster, Friend

11:00 William A. Douglas – Experience Review

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A motion was made to go into Executive Session from \_\_\_\_ p.m. until \_\_\_\_ p.m. This was a working lunch.

1:00 Data Tax Inc. – Hearing to Contest Cease and Desist Order

OTHER BUSINESS

The following lists were given to the Board for their review:

Certified and Licensed Appraiser Applicants – Approved by both Education and Experience Review Committees:

- Julie Ann Crocco, LA Candidate
- Paul A. Dovenbarger, LA Candidate
- Linda Hacking, CG Candidate
- Matthew N. Liston, LA Candidate
- Travis Mason, CR Candidate
- Diane Proffitt, LA Candidate
- Pauline Richardson, CR Candidate
- Connie York, LA Candidate
- Jacob C. Dietz, LA Candidate
- Dax Gurr, LA Candidate
- Eric Leonhardt, CG Candidate
- Brian D. Locher, CR Candidate
- Allen D. Muhlestein, LA Candidate
- Rolene Rasmussen, CG Candidate
- Ryan K. Sullivan, LA Candidate

Criminal Convictions List

- Troy Campbell
- Herald S. Haskell
- John Wright, Jr.
- Jordan Yuter

A motion was made to go into Executive Session from \_\_\_\_ p.m. until \_\_\_\_ p.m.

## **RESULTS OF EXECUTIVE SESSION**

### Reviews

John Kay Brady –  
William A. Douglas –  
Data Tax Inc. -

### Stipulations

Darrel R. Clark

### Criminal Convictions List

Troy Campbell  
Herald S. Haskell  
John Wright, Jr.  
Jordan Yuter

The Board has \_\_\_\_\_ with the Division on the following Applicants:

### Certified and Licensed Appraiser Applicants – Approved by both Education and

Experience Review Committees:

Julie Ann Crocco, LA Candidate  
Paul A. Dovenbarger, LA Candidate  
Linda Hacking, CG Candidate  
Matthew N. Liston, LA Candidate  
Travis Mason, CR Candidate  
Diane Proffitt, LA Candidate  
Pauline Richardson, CR Candidate  
Connie York, LA Candidate  
Jacob C. Dietz, LA Candidate  
Dax Gurr, LA Candidate  
Eric Leonhardt, CG Candidate  
Brian D. Locher, CR Candidate  
Allen D. Muhlestein, LA Candidate  
Rolene Rasmussen, CG Candidate  
Ryan K. Sullivan, LA Candidate

A motion was made to adjourn at \_\_\_\_\_ p.m.