

**APPRAISER LICENSING AND CERTIFICATION BOARD
HEBER M. WELLS BUILDING
ROOM 210
October 24, 2012
9:00 A.M.**

MINUTES

STAFF MEMBERS PRESENT

Jonathan Stewart, Division Director
Mark Fagergren, Education/Licensing Director
Jeffery Nielsen, Chief Investigator
Michael Palumbo, Hearing Officer
Judith Jensen, Assistant Attorney General
Amber Nielsen, Acting Board Secretary
Jennie Jonsson, Administrative Law Judge
Carla Westbroek, Appraisal Education/Licensing Specialist
Craig Livingston, Investigator
Jim Bolton, Investigator
Michael Perrson, Investigator

BOARD MEMBERS PRESENT

Daniel Brammer, Chair
Paul Throndsen, Vice Chair
Jeanette Payne, Board Member
Debra Sjoblom, Board Member
John Ulibarri, Board Member
James Bringhurst, Board Member

GUESTS

Neil Jensen	Vern Meyer
Carol Howell	Kris Coleman
Matthew Primm	

The October 24, 2012 meeting of the Appraiser Licensing and Certification Board began at 9:01 a.m. with Vice Chair Throndsen conducting.

PLANNING AND ADMINISTRATIVE MATTERS

Ms. Jonsson administered the Oath of Officer to James Bringhurst.

A motion was made to name Board Member Brammer as Chair for the upcoming year, the motion was seconded. A separate motion was made to name Vice Chair Thronsen as Chair, this motion went unseconded. The motion to name Board Member Brammer as chair for the upcoming year. Vote: Vice Chair Thronsen, yes; Board Member Payne, yes; Board Member Brammer, yes; Board Member Ulibarri, yes; Board Member Bringhurst, yes. Motion passes.

A motion was made to name Vice Chair Thronsen as Vice Chair for the upcoming year. Vote: Chair Brammer, yes; Vice Chair Thronsen, yes; Board Member Payne, yes; Board Member Ulibarri, yes; Board Member Bringhurst, yes. Motion passes.

A motion was made to accept the minutes from the September 26, 2012 meeting as written. Vote: Chair Brammer, yes; Vice Chair Thronsen, yes; Board Member Payne, yes; Board Member Ulibarri, yes. Motion passes. Board Member Bringhurst was absent from the September meeting and could not vote.

Chair Brammer began conducting meeting.

DIVISION REPORTS

DIRECTOR'S REPORT – Jonathan Stewart

Director Stewart announced this will be Board Member Sjoblom's last meeting as a member. Director Stewart thanked her for her willing service and presented a plaque commemorating her time served.

Director Stewart presented a proposed legislative change that would change the reinstatement window from 30 day to one year.

Director Stewart reported on the AARO Conference.

Director Stewart announced that Craig Morley had requested to be given time to address the Board to present some suggested changes. Mr. Morley was unable to attend, however, so Director Stewart brought Mr. Morley's suggestions to the Board.

ENFORCEMENT REPORT – Jeffery Nielsen

Mr. Nielsen said in September the Division received 3 complaints; opened 6 cases; referred 11 cases to the Attorney General's Office; and closed 4 cases, leaving the number of open appraisal cases at 81.

Mr. Nielsen announced the screening of applications for the vacant investigator position with the Division is ongoing.

Mr. Nielsen introduced into discussion the Appraisal Sub Committee's 12 month investigation rule.

EDUCATION AND LICENSING REPORT – Mark Fagergren

Certified and Licensed Appraiser Applicants Approved by both Education and Experience

Review Committees:

Chu-En Grace Ko, LA candidate

Jacob Terry, LA candidate

Douglas W Woodruff, LA candidate

Discipline List for Board's Consideration:

David Paul Brandt

Rodney G Clough

Mark Skelte

COMMISSION AND INDUSTRY ISSUES

Discussion: Update on Proposed Rules – Michael Palumbo

Mr. Palumbo announced the previously proposed rule changes will be open for public comment November 16, 2012.

A motion was made to briefly recess before beginning the hearing for Richard Silva. Vote: Chair Brammer, yes; Vice Chair Throndsen, yes; Board Member Payne, yes; Board Member Ulibarri, yes; Board Member Bringhurst, yes; Board Member Sjoblom. Motion passes. The meeting was in recess from 10:06 a.m. to 10:21 a.m.

10:00 Richard Silva – Disciplinary Action
 Harold L. Reiser – Attorney to Mr. Silva
 Matthew Primm – Witness

A motion was made close the meeting for the sole purpose of discussing the character, professional competence or physical or mental health of an individual. Vote: Chair Brammer, yes; Vice Chair Throndsen, yes; Board Member Payne, yes; Board Member Ulibarri, yes; Board Member Bringhurst, yes; Board Member Sjoblom. Motion passes. An Executive Session was held from 11:36 a.m. to 12:24 p.m.

CLOSED TO PUBIC

Review of Lists

Deliberation on hearing

OPEN TO PUBLIC

The Board agreed with the Committee on their decisions:

Certified and Licensed Appraiser Applicants Approved by both Education and Experience

Review Committees:

Chu-En Grace Ko, LA candidate – Approved

Jacob Terry, LA candidate – Approved

Douglas W Woodruff, LA candidate – Approved

Discipline List for Board's Consideration:

David Paul Brandt – Approved

Rodney G. Clough – Approved

Mark Skelte - Denied

Mr. Silva will be notified of the results of his hearing by mail.

A motion was made to adjourn the meeting. Vote: Chair Brammer, yes; Vice Chair Thronsen, yes; Board Member Payne, yes; Board Member Ulibarri, yes; Board Member Bringhurst, yes; Board Member Sjoblom. Motion passes. The meeting adjourned at 12:25 p.m.