

UTAH APPRAISER LICENSING AND CERTIFICATION BOARD

Heber M. Wells Building

Room 210

9:00 a.m.

May 28, 2015

MINUTES

DIVISION STAFF PRESENT:

Jonathan Stewart, Division Director
Mark Fagergren, Education and Licensing Director
Jeffery Nielsen, Chief Investigator
Justin Barney, Hearing Officer
Elizabeth Harris, Assistant Attorney General
Amber Nielsen, Acting Board Secretary
Kendelle Christiansen, Appraisal Licensing/Education
James Bolton, Investigator
Theron Case, Investigator
Craig Livingston, Investigator

BOARD MEMBERS PRESENT:

John E. Ulibarri, Chair
Kristin Coleman-Nicholl, Vice Chair
Daniel Brammer, Board Member
Paul W. Thronsen, Board Member
Jim Bringhurst, Board Member

APPRAISAL SUBCOMMITTEE:

Neal Fenochietti, Policy Manager
Kristi Klamet, Policy Manager

GUESTS:

Ron Smith
Lisa Manning
Bob Danehy

The May 28, 2015 meeting of the Appraiser Licensing and Certification Board began at 9:01 a.m. with Chair Ulibarri conducting.

PLANNING AND ADMINISTRATIVE MATTERS

Approval of Minutes - A motion was made and seconded to approve the minutes from April 22, 2015 meeting as written. Vote: Chair Ulibarri, yes; Vice Chair Coleman-Nicholl, yes; Board Member Brammer, yes; Board Member Thronsen, yes; Board Member Bringhurst, yes. The motion carries.

DIVISION REPORT

DIRECTOR'S REPORT – Jonathan Stewart

Director Stewart announced the Division will be releasing three Public Service Announcements and forty-two billboards across the State. The goal of the campaign is to direct the public to the Division website. The focus of the PSAs will be understanding a residential appraisal, avoiding short sale fraud, and to make sure you are working with a licensed individual. The Division wants to increase education for the public.

ENFORCEMENT REPORT – Jeffery Nielsen

Mr. Nielsen reported the statistics for the month of April:

In April the Division received 5 complaints; opened 3 cases; closed 0 cases with the Attorney General's list; total cases with the Attorney General's office is 12; closed 0 cases; leaving the total number of cases at 39.

There are no stipulations for review this month.

EDUCATION AND LICENSING REPORT – Mark Fagergren

Mr. Fagergren reported the Division Caravan has finished and was well attended by appraisers.

Mr. Fagergren submitted the following lists to the Board for their review:

Certified and Licensed Appraiser Applicants Approved by both Education and Experience Review Committees:

Derek S. Salisbury, LA candidate

Discipline List:

B. Diane Butler, Temporary CG application

Mariano S. Borges, CG renewal

Kenneth P. Riggs, Jr., CG renewal

Mr. Fagergren presented additional non-disciplinary items for continuing education request on behalf of John Daniel Wall.

Mr. Fagergren briefly introduced Ron Smith and Lisa Manning. Mr. Fagergren explained Mr. Smith and Ms. Manning will be presenting a spreadsheet which will allow easier calculation and tracking of appraiser experience hours.

COMMISSION AND INDUSTRY ISSUES

Rule Updates – Justin Barney

Mr. Barney reported that as a result of the ASC audit it has come to the Division's attention the rule regarding experience hours needs some clarification. Mr. Barney has drafted a change to R162-2g-304d. This rule change clarifies the limitations on experience hours gained for work without a traditional client.

Documentation of Appraisal Experience via Excel Spreadsheet – Ron Smith

Mr. Smith and Ms. Lisa Manning presented their Excel Spreadsheet for tracking experience hours.

APPRAISAL SUBCOMMITTEE REVIEW REPORT:

Neal Fenochietti introduced Kristi Klamet. Mr. Fenochietti briefly discussed the history and function of the Appraisal Subcommittee. Mr. Fenochietti presented some preliminary results from the review.

A motion was made to close the meeting for the sole purpose of discussing the character, professional competence or physical or mental health of an individual. Vote: Chair Ulibarri, yes; Vice Chair Coleman-Nicholl, yes; Board Member Brammer, yes; Board Member Thronsen, yes; Board Member Bringhurst, yes.

CLOSED TO PUBLIC

The motion passes. An Executive Session was held from 10:50 a.m. to 11:24 a.m.

OPEN TO PUBLIC

RESULTS OF DELIBERATIONS

Certified and Licensed Appraiser Applicants Approved by both Education and Experience Review Committees:

Derek S. Salisbury, LA candidate – Approved

Discipline List:

B. Diane Butler, Temporary CG application – Approved

Mariano S. Borges, CG renewal – Approved Conditional

Kenneth P. Riggs, Jr., CG renewal – Approved

Mr. Wall's request for continuing education credit has been approved.

A motion was made to adjourn the meeting. Vote: Chair Ulibarri, yes; Vice Chair Coleman-Nicholl, yes; Board Member Brammer, yes; Board Member Thronsen, yes; Board Member Bringhurst, yes. The motion passes. The meeting adjourned at 11:26 a.m.